

Sun-Thurs. (all-inclusive) \$117.21 (Check) or \$122.26 credit card
Fri. & Sat (all-inclusive) \$135.37 (Check) 140.32 credit card.

Dear Phi Rho Pi Members,

On behalf of the PRP Executive Board, we hope this message finds you well as we gear up for another exciting year of competition and camaraderie at Phi Rho Pi Nationals in Reno!

As we prepare for the upcoming events, I would like to inform you of several fee updates and essential details regarding room reservations for the 2024 Phi Rho Pi National Tournament. Many of these changes were predicated on a special Treasurer's Report on the fiscal health of the organization given at the 2023 Phi Rho Pi National Tournament. Following that update, the Phi Rho Pi Executive Board met over the summer and discussed implications resulting in a vote and approval at the November 2023 Business meeting of these important fiscal changes. Please take note of the following changes as you prepare for Phi Rho Pi 2024.

Fee Updates:

1. A flat 3% charge to a school's final Registration Invoice will be added for schools who pay their Phi Rho Pi registration via credit card. There will **not** be a 3% credit charge fee for schools who pay their registration costs by check or by cash.
2. PRP T-shirts will cost \$12 per shirt, an increase from the previous amount of \$6 per shirt. The shirt design looks great and is well worth it! For more information on the shirt design, please see the FTN website.
3. The PRP Facilities Fee will be raised to \$60 (per PRP participant), up from the prior amount of \$45 per participant.
4. Individual entry fees will be raised to \$50 per competitor instead of the previous amount of \$40 per competitor.
5. School membership fees will remain unchanged at \$50.
6. New Student Member Fees will continue to be \$10 per new student member.
7. Uncovered judging and other nuisance fees will remain the same as outlined in the invite posted on FTN.
8. PRP will only directly pay hired judges that were hired through Phi Rho Pi and approved by the VP for Tournament, Rolland Petrello.
9. Finally, per discussion, PRP will be awarding GOLD, SILVER, and BRONZE medals (rather than plaques) at this year's Award Ceremony to students who earn such awards. The design of the Team Sweepstakes and the Special Awards will remain unchanged.

Reminders About The Room Reservation Process With Respect To Folios and Invoices:

- The deadline to submit rooming information is **Sunday March 3rd, 2024**
- Once Phi Rho Pi (via information you submit in FTN) submits the final room list needs for each school (including number of rooms, arrival date, departure date, name of school official, name of room occupants, etc.), the hotel will create separate folio and invoice (for room and tax) that will be sent to the school contact name (or main coach) via email.
- Given the staffing levels at the Nugget in the accounting department, it will take them 6-8 business days to create FOLIOS and invoices for each school. Please do everything you can to ensure the information you enter by March 3rd, 2024 is accurate.
- **The hotel highly recommends that each institution pre-pay room and tax with a credit card prior to arrival.**
- Institutions that MUST pay by check, should notify me ASAP (nacarter@nvcc.edu) so I can keep the hotel aware of which institutions are required to pay by check for room and tax. In most cases, the hotel will still want to ensure they have possession of the check for room and tax PRIOR to your arrival.
- Please note after the March 3rd deadline, any changes to room reservations, including the number of rooms needed, arrival/departure days, etc. must be communicated to the Vice President for Tournament, Rolland Petrello. He will effectively relay this information to the hotel, who will subsequently update the folio and the invoice as needed.
- Finally, please know that upon checkout after the tournament is over, the hotel will **NOT** be able to provide institutions with their printed invoice immediately at the front desk. It will take the hotel 6-8 business days after the event is over to audit all charges and produce final receipts and invoices for room and tax and/or incidentals charged to the room.

We understand these changes and updates may impact your budget and planning, and we appreciate your understanding and cooperation.

If you have any questions or concerns about fees, don't hesitate to contact me directly. Nathan Carter, Phi Rho Pi Treasurer, nacarter@nvcc.edu. Final Registration Invoices for the 2024 Phi Rho Pi National Tournament are always given at in-person registration; however, a tentative fee summary can be offered at request.

On behalf of the Phi Rho Pi Executive Board and our 2024 Tournament Host, Mt. San Antonio College we look forward to your participation and a fantastic Phi Rho Pi 2024 National Tournament!

Best regards,

Nathan Carter, Ph.D.
Phi Rho Pi Treasurer
nacarter@nvcc.edu